

Public Document Pack



Agenda for a meeting of the Keighley Area Committee to be held on Thursday, 18 July 2019 at 6.00 pm in Council Chamber - Keighley Town Hall

Members of the Committee – Councillors

LABOUR	CONSERVATIVE	THE INDEPENDENTS
M Slater Abid Hussain Godwin Lintern	Brown Herd Ali Goodall	Hawkesworth

Alternates:

LABOUR	CONSERVATIVE	THE INDEPENDENTS
Firth Farley Lee	Gibbons Whitaker Poulsen K Green	Naylor

Notes:

- This agenda can be made available in Braille, large print or tape format on request by contacting the Agenda contact shown below.
- The taking of photographs, filming and sound recording of the meeting is allowed except if Councillors vote to exclude the public to discuss confidential matters covered by Schedule 12A of the Local Government Act 1972. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted. Anyone attending the meeting who wishes to record or film the meeting's proceedings is advised to liaise with the Agenda Contact who will provide guidance and ensure that any necessary arrangements are in place. Those present who are invited to make spoken contributions to the meeting should be aware that they may be filmed or sound recorded.
- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

Decisions on items marked * are not Executive functions and may not be called in under Paragraph 8.7 of Part 3E of the Constitution.

From: **To:**

Parveen Akhtar
City Solicitor
Agenda Contact: Jane Lythgow
Phone: 01274 432270
E-Mail: jane.lythgow@bradford.gov.uk

A. PROCEDURAL ITEMS

1. ALTERNATE MEMBERS (Standing Order 34)

The City Solicitor will report the names of alternate Members who are attending the meeting in place of appointed Members.

2. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) *Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) *Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) *Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) *Officers must disclose interests in accordance with Council Standing Order 44.*

3. MINUTES

Recommended –

That the minutes of the meeting held on 20 June 2019 be signed as a correct record (previously circulated).

(Jane Lythgow – 01274 432270)

4. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jane Lythgow - 01274 432270)

5. PUBLIC QUESTION TIME

(Access to Information Procedure Rules – Part 3B of the Constitution)

To hear questions from electors within the District on any matter this is the responsibility of the Committee.

Questions must be received in writing by the City Solicitor in Room 112, City Hall, Bradford, BD1 1HY, by mid-day on Tuesday 16 July 2019.

(Jane Lythgow - 01274 432270)

B. BUSINESS ITEMS

6. *ILKLEY MANOR HOUSE - RENEWAL OF THE NOMINATION TO LIST AS AN ASSET OF COMMUNITY VALUE

1 - 18

The Report of the Strategic Director, Corporate Services, (**Document “F”**) considers a nomination to renew the listing of the property known as Ilkley Manor House as an Asset of Community Value under the Localism Act 2011, following the original nomination made on 27 April 2014 which is due to expire on 11 September 2019.

Recommended –

That the Director of Corporate Resources be recommended to accept the nomination on the grounds that it meets the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

(Nigel Gillatt – 01274 434224)

7. * THE CROWN INN, ILKLEY - NOMINATION TO LIST PROPERTY AS AN ASSET OF COMMUNITY VALUE 19 - 36

The Report of the Strategic Director, Corporate Services, (**Document “G”**) considers a nomination to list the property known as the Crown Inn, Ilkley (public house and car park) as an Asset of Community Value under the Localism Act 2011.

Recommended –

That the Director of Corporate Resources be recommended to accept the nomination on the grounds that it meets the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

(Nigel Gillatt – 01274 434224)

8. SAFER ROADS DEVOLVED BUDGET 37 - 54

The Strategic Director, (Place), will present a report (**Document “H”**) which seeks approval for a programme of Safer Roads schemes in the Keighley area for 2019/20.

Recommended –

- 1. That the programme of Casualty Reduction schemes for 2019/20 listed in Appendix 2 to Document “H” be approved.**
- 2. That the proposed programme of Traffic Management schemes for 2019/20 listed in Appendix 3 to Document “H” be approved.**
- 3. That the progression of Traffic Regulation Order schemes for 2018/19 listed in Appendix 4 to Document “H” be noted.**
- 4. That the proposed programme of Traffic Regulation Order schemes for 2019/20 listed in Appendix 5 to Document “H” be approved.**
- 5. That any Traffic Regulation Orders, or any legal procedures linked to the processing of traffic calming measures or pedestrian crossing facilities which are necessary to implement the chosen schemes be approved for processing and advertising subject to the scheme details being agreed with the local Ward Members.**

- 6. That any valid objections to the advertised Traffic Regulation Orders, traffic calming or pedestrian facilities be submitted to this Area Committee for consideration or in the event of there being no valid objections the Traffic Regulation Orders be sealed and implemented and the traffic calming or pedestrian facilities be implemented as advertised.**

(Simon D'Vali – 01274 321000)

THIS AGENDA AND ACCOMPANYING DOCUMENTS HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER

This page is intentionally left blank



Report of the Strategic Director Corporate Resources to the meeting of Keighley Area Committee to be held on 18 July 2019 at 6pm at Keighley Town Hall. F

Subject:

Renewal of the nomination to list property as an Asset of Community Value – Ilkley Manor House

Summary statement:

The Council has received a nomination to renew the listing of the property known as Ilkley Manor House as an Asset of Community Value under the Localism Act 2011, following the original nomination made on 27/04/2014, which is due to expire on 11/09/2019.

This report considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

Joanne Hyde
Strategic Director, Corporate
Resources

Report Contact: Nigel Gillatt
Phone: (01274) 434224
E-mail: nigel.gillatt2@bradford.gov.uk

Portfolio:
Regeneration, Planning and Transport

Overview & Scrutiny Area:
Regeneration &
Environment / Corporate

1. SUMMARY

- The Council has received a renewal of the nomination to list property known as **Ilkley Manor House, Castle Yard, Ilkley LS29 9DT** as an Asset of Community Value under the Localism Act 2011. The nomination includes the Manor House itself plus three cottages 2, 4 and 6 in Castle Yard and Castle Hill and the land depicted on the attached Site Plan (Appendix 1).
- The original nomination was made on 27/04/2014 and is due to expire on 11/09/2019. This report considers whether the nomination and nominated asset meet the Asset of Community Value Criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

2. BACKGROUND

- The Community Right to Bid provisions of the Localism Act 2011 came into effect on 21st September 2012. The purpose of the provisions is to allow communities time to prepare bids for land and property assessed as being of benefit to the community when those assets come up for disposal.

3. OTHER CONSIDERATIONS

3.1 The Community Right to Bid

3.1.1 Local community groups and parish councils are able to nominate privately and publicly owned land and property for inclusion on a list of assets of community value. The list is maintained by CBMDC which is also responsible for managing the process for determining whether a nomination of a property as an asset of community value is successful. At its meeting of 6th November 2012 the Executive resolved that Area Committee should provide a recommendation as to whether the nomination should be approved.

3.1.2 The listing of land or property as an Asset of Community Value has the effect of preventing owners from disposing of their listed property without first notifying the Council of their intention to sell. The notification of intention to sell triggers a six week moratorium on disposal during which local community groups and parish councils are able to express an interest in bidding for the property. If no expressions of interest are received the owner is free to dispose of his property at the end of the six week period. If an expression of interest is received the initial six week moratorium extends to six months to allow community groups and parish councils to prepare to bid for the property or to negotiate with the property owner. At the end of the six month period the owner is able to sell the property to whoever they want and by whatever means they wish. If the property is not sold within 18 months of the notification of intention to sell the disposal process must start again. Once sold the property is removed from the list.

3.1.3 The Community Right to Bid provisions **do not**:

- Give community groups or parish councils a right of first refusal when listed land and buildings come up for sale.
- Give community groups or a parish council the right to purchase land and property listed as assets of community value at a reduced price i.e. less than market value.
- Compel a property owner to sell to a community group or parish council. Once the procedures set out in the Act are complied with property owners are free to sell their property to whomever they wish.
- Restrict how a property owner can use their property.

3.2 Definition of an Asset of Community Value

- 3.2.1 The Act provides that land or property falls within the definition of asset of community value where its current primary use furthers the social wellbeing or social interests of the local community, **and** where it is realistic to think that this use will continue. Social interests include culture, recreation and sport. A property will also qualify when its main use in the recent past meets the definition, **and** it is realistic to think that its use may again fall within the definition within the next five years (whether or not in the same way as before).
- 3.2.2 Social interests include a) cultural interests; b) recreational interests; c) sporting interests. Wellbeing is the things that people value in their life that contributes to them reaching their potential (economic, social or environmental).
- 3.2.3 The Act sets out details of certain types of land and property which are exempt from the Community Right to Bid provisions.

3.3 Who can nominate an asset to be listed

- 3.3.1 Nominations to list an asset as being of community value can be made by:

- A local voluntary or community group that is incorporated – this means it has a separate legal status from its members.
- A local voluntary or community group that is not incorporated but has at least 21 members who appear on the electoral roll within CBMDC or a neighboring authority.
- A parish council.
- Neighboring parish councils – if a parish council borders an unparished area it may nominate asset within that area.
- Community interest groups with a local connection which has one of the following structures:
 - a charity.
 - A community interest company.
 - A company limited by guarantee that is non profit distributing.
 - An industrial provident society that is non profit distributing.

For a local group to be able to nominate it must be able to demonstrate that its activities are wholly or partly concerned with the local authority area within which the asset is located or with a neighbouring authority (which shares a boundary with Bradford).

3.4 The Nomination

3.4.1 The nomination application is included at Appendix 2.

3.4.2 Officers have assessed the nomination and have found that:

Criteria	Finding	Comment	Criteria Met?
The nominator is eligible to nominate Assets of Community Value?	Yes	The nominator is Ilkley Civic Society – registered charity no. 1092549.	Yes
Is the nominated asset exempt from listing?	No		Yes
The land and buildings are used (and in the past 5 years) to further the social wellbeing and social interests of the local community (as defined by the Localism Act 2011) and this use is not ancillary.	Yes	Ilkley Manor House is the focus for visitors and residents for all natural and human activities in the area. It is an important venue for cultural, educational, musical and artistic events.	Yes
It is realistic to think that the building or land will continue to be used in a way which will further the social wellbeing and social interests of the community within the next 5 years?	Yes	The building is set to continue in its current role serving as a famous Ilkley landmark and a tourist attraction.	Yes

3.4.3 Accordingly, Council's Officers have assessed that the criteria for listing have been met and recommend that **Ilkley Manor House** edged red on the plans attached (Appendix 1) is listed as an Asset of Community Value.

3.5 Appeals & Listing

3.5.1 Property owners (but not occupiers) may appeal against the Council's decision to list their property as an asset of community value. In the first instance the property owner should ask the Council to review its decision. If the Council upholds its decision to list, the owner may appeal to the First Tier Tribunal.

3.5.2 There is no provision within the Act for nominators to challenge a decision not to list a property or decision to remove a property from the list following a review. However, the Council will be required to provide nominators with reasons why their application is unsuccessful or why a property has been removed from the list.

3.5.3 As mentioned at 3.1.3 above the listing of land or property as an Asset of Community Value does not prevent a land owner from changing the use of the

listed asset. The Act provides that a listed asset can be removed from the list if the nature of the asset changes so that it is unrealistic to expect it to be used for social, sporting, environmental benefits in the near future. An example of substantial change would be the progression of development works.

- 3.5.4 The listing of an asset is not retrospective and has no effect on binding agreements for sale already in place at the date of listing.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 None.

4.2 A property owner has a right to compensation for losses incurred as a result of listing.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 None

6. LEGAL APPRAISAL

6.1 Land or property may only be listed as an Asset of Community Value where it meets the criteria and definitions set out in the Localism Act 2011.

6.2 Property owners may appeal against the decision to list their property as an Asset of Community Value. In the first instance the decision to list the property will be subject to internal review within the council. If the council upholds the decision to list, the owner may appeal to the First Tier Tribunal.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

None

7.2 SUSTAINABILITY IMPLICATIONS

None.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None

7.4 COMMUNITY SAFETY IMPLICATIONS

None

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

None

7.7 WARD IMPLICATIONS

There are no Community Safety, Trade Union or Ward Implications arising out of the recommendations in this report.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS (for reports to Area Committees only)

No specific implications

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 **Option 1:** Recommend that the Director of Corporate Resources accept the nomination on the grounds that it meets the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

9.2 **Option 2:** Recommend that the Director of Corporate Resources reject the nomination on the grounds that it does not meet the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

10. RECOMMENDATIONS

Recommended –

That Option 1, to recommend that the nomination of the property known as Ilkley Manor House, be approved.

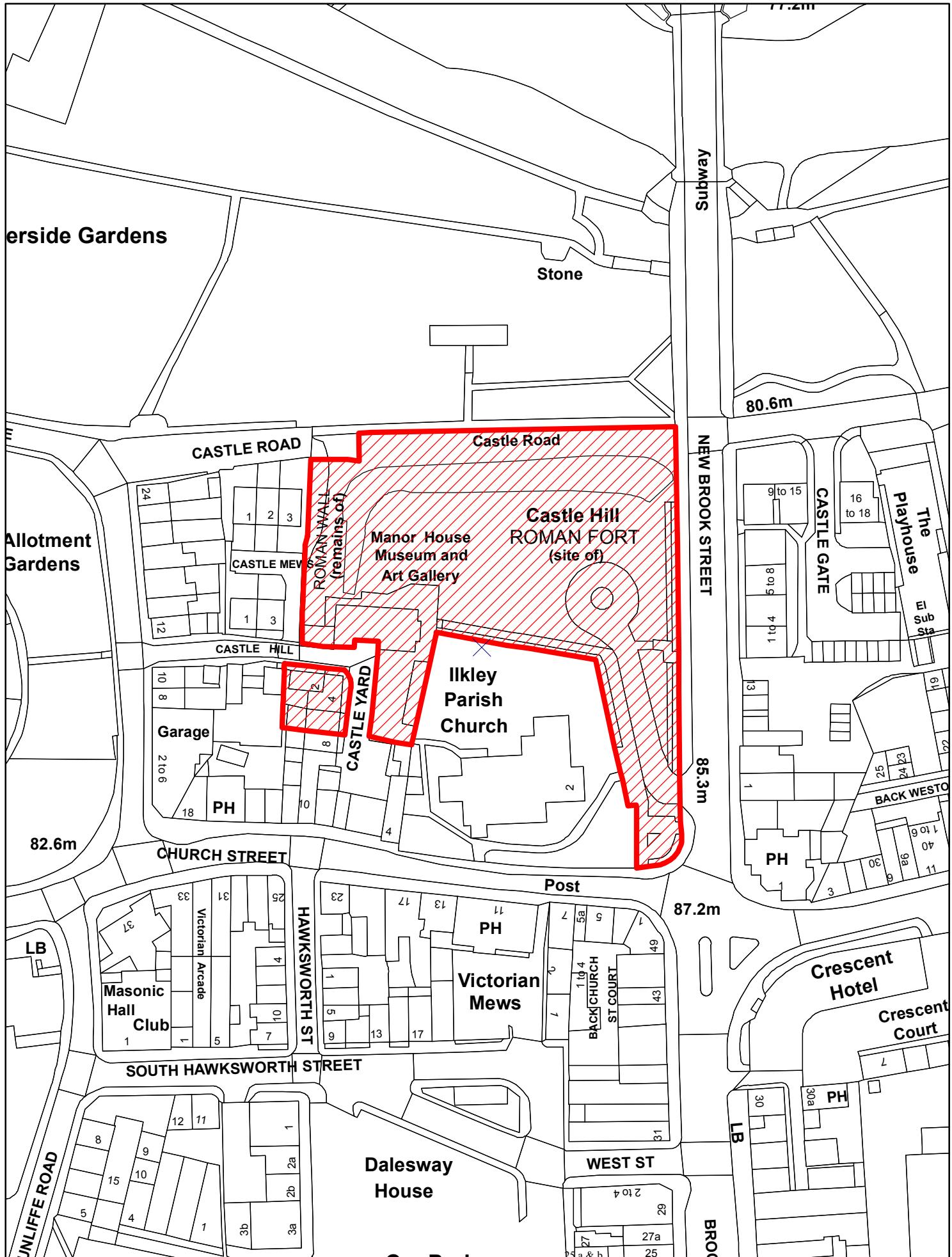
11. APPENDICES

- Appendix 1 – Site Plan
- Appendix 2 – Nomination Form (redacted)

12. BACKGROUND DOCUMENTS

None

ACV 0071 - Ilkley Manor House



Scale at A4
1:1,250

Date: 29/04/2019

© Crown copyright and database rights 2015 Ordnance Survey 0100019304



This page is intentionally left blank

The Localism Act 2011 Community Right to Bid

Application to Nominate Assets of Community Value

You will need to complete this application form if you wish to nominate an asset of community value for listing. The responses to the questions in your application will enable the Council to reach a decision about your nomination. In the event that the information you supply is insufficient to make a decision, your application will be rejected.

Before completing this application, **please read** the information about the Assets of Community Value provisions available on the Council website at <http://www.bradford.gov.uk/communityassets>

This information will help you to better understand whether the asset you propose to nominate meets with the definition of an 'asset of community value'. It also provides additional information about your rights to nominate and bid for assets as well as the rights of asset owners.

Your completed application should be sent, by post or email, to:

Assets of Community Value
City of Bradford Metropolitan District Council
Strategic Asset Management
1st Floor Argus Chambers,
Britannia House,
Bradford.
BD1 1HX

Nigel.Gillatt2@bradford.gov.uk.

For information, the table below summarises the assets of community value nominating and bidding process in four simple stages.

nomination

If a community or voluntary group thinks that a local asset meets the definition of an Asset of Community Value, they can fill in the nomination form and ask the Council to list the property. If the nomination meets the relevant criteria and is approved by the Council, the asset will be included on the list. The listing will last for a period of five years although the local authority has the ability to remove the asset from the list before the expiry of that period.

sell their asset

If the asset owner decides to sell their listed asset, they must notify the Council, who will then notify the community group that nominated the asset. This gives the community group the opportunity to purchase the asset before it is sold to the wider community. If within six weeks an eligible community interest group does not come forward to purchase the asset, it will be put up for sale to the wider community.

community group wants to bid for the asset

If an eligible community interest group does express an interest in bidding for the asset, this group or groups will be granted extra time to put together a business plan and gather the finance needed to purchase the asset. All in all, the time-frame for groups to put together a bid is six months starting from the time the asset owner informs the Council of their intention to sell the asset.

the asset is to be sold

If no bid is received, or if the bid is not accepted, the asset owner has the option to sell the asset to the wider community. This is known as a 'full moratorium' and is only for eligible community interest groups to put their business plan together and gather necessary funding. However, the asset owner may dispose of the property to (another) community interest group or individual if a better deal can be reached between the parties during the full moratorium. Once the six month window has expired, the asset owner is free to sell the asset to anyone they want. They are under no obligation to sell the asset to any eligible community interest group or individual who has bid to purchase the asset.

Section 1

Details of the land or building(s) that you are nominating

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- A written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.
- A drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: <http://maps.google.co.uk>

If the boundary is not clearly defined, you may be required to submit further evidence prior to your nomination application being accepted.

Name of Asset	Ilkley Manor House
Address or location of the asset	Castle Yard Ilkley LS29 9DT
Description of the asset and its boundaries	The Manor House itself plus the three cottages 2,4 and 6 in Castle Yard and Castle Hill and the land depicted on the attached location plan.

Section 2 About You

Title	
First Name	
Surname	
Address	
Post Code	
Telephone number	
Email address	
Your relationship to the nominating organisation	

Section 3 About your Organisation

Please provide evidence that you are eligible to make a nomination.

Name of organisation	Ilkley Civic Society	
Organisation type	Place a cross against all those that apply	Registration number of charity and/or company (if applicable)
Neighbourhood forum		
Parish Council		
Charity	X	1092549
Community interest company		
Unincorporated body		
Company limited by guarantee		
Industrial and provident society		
Number of members registered to vote locally (unincorporated bodies) In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.		
Company limited by guarantee		
Industrial and provident society		
2.3 Number of members registered to vote locally (unincorporated bodies) In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.		

Local connection

Your organisation must have a local connection, which means that its activities are wholly or partly concerned with the administrative area of Bradford Council or a neighbouring local authority. In some cases this will be obvious, e.g. an organisation whose activities are confined to the city. If it is not obvious, please explain what your organisation's local connection is.

Ilkley Civic Society has been active, taking the initiative in local issues in Ilkley since 1966.

Distribution of surplus funds (*applicable to certain types of organisations only*)

If your organisation is an unincorporated body, a company limited by guarantee, or an industrial and provident society, its rules must provide that any surplus funds are not distributed to members, but are applied wholly or partly for the benefit of the local area (i.e. within the administrative area of Bradford or a neighbouring local authority). If relevant, please confirm that this is the case, and specifically which area this applies to.

n/a

More about your organisation

What are the main aims and activities of your organisation? If your organisation isn't a registered charity or company, please provide evidence of its status such as trust deed, Articles of Association, constitution where appropriate.

To promote high standards of planning and architecture in Ilkley including Ben Rhydding and Middleton.

To educate the public in the geography, history, natural history and architecture.

To secure the preservation, protection, development and improvement of features of historic or public interest.

**Section 4
Owners and others with an interest in the building or land**

Current owner(s)'s name and address	Bradford Council c/o City Hall Bradford
--	---

Current leaseholder(s) name and address	Ilkley Manor House Trust Note: The Trust does not yet have a lease for the land to the East of the Manor House. It is intended by both parties that this will be included in the long lease to be negotiated.
Names and addresses of all current occupants of the land	Bradford Council
<h3 style="text-align: center;">Section 5</h3> <h4 style="text-align: center;">Reasons for nomination; why you think the land or building is of community value</h4>	
<p><i>Please note that the following are not able to be assets of community value:-</i></p> <ul style="list-style-type: none"> • A building wholly used as a residence, together with land "connected with" that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal. • A caravan site. • Operational land. This is generally land belonging to the former utilities and other statutory operators. 	
<p>The current ACV expires shortly. The Ilkley Manor House Trust has already gone a long way towards increasing the usage of the Manor House and widening its audience</p>	
<p>Does the use of the asset currently further the social wellbeing or social interests* of the local community, or has it done so in the recent past? If so, how?</p> <p>* These could be cultural, recreational and/or sporting interests – please say which one(s) apply.</p>	
<p>Ilkley is a town rich in heritage from prehistoric times to the Romans, through the turbulent middle ages and early modern period, from its 19th Century creation as a fashionable spa town to the present day. The Manor House is the focus for visitors and residents for all natural and human activities in the area. It is an important venue for cultural, educational, musical and artistic events.</p>	
<p>The Manor House is a historic building in its own right, enigmatic, listed, an important landmark situated in the middle of the site of the Roman fort. It is much-valued by local people. The Manor House is strongly supported by the Friends of the Manor House, the Parish Council, local schools and the Civic Society.</p>	
<p>In the last two years, the Ilkley Manor House Trust has taken over the building and the three cottages, successfully staging a number of events including concerts, art exhibitions, historical displays, talks, Literature Festival events, commercial events and fund raising events. The Trust aims to build on these activities going forward.</p>	

A large number of volunteers support the Manor House, including running events, stewarding, security, gardening, fund raising and publicity.

How could the building or land be acquired and used in future?

If it is listed as an asset of community value, community interest groups (not limited to your organisation) will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.

The commercial tenants in the cottages now contribute via rent towards the running costs of the estate. This will continue.

As soon as essential work (heating, decoration) has been completed, lettings in the Manor House will increase. Further work will be undertaken, to be scheduled as funding bids succeed.

Plans for the additional land shown on the location plan are in an early stage of development and are the subject of the long lease currently under negotiation with BMDC Asset Management

Section 6 Submitting your nomination

What to include

- Your organisation's constitution, Articles of Association or Trust Deed
- Your location plan of the asset that you are nominating

Signature

By signing your name here (if submitting by post) or typing it (if submitting by email) you are confirming that the contents of this form are correct, to the best of your knowledge.

Signature.....

Date.....30th March 2019.....

This page is intentionally left blank



Report of the Strategic Director Corporate Resources to the meeting of Keighley Area Committee to be held on 18 July 2019 at 6pm at Keighley Town Hall.

G

Subject:

Nomination to list property as an Asset of Community Value – The Crown Inn, Ilkley

Summary statement:

The Council has received a nomination to list the property known as The Crown Inn, Ilkley (public house and car park) as an Asset of Community Value under the Localism Act 2011.

This report considers whether the nomination and nominated asset meet the Asset of Community Value criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

Joanne Hyde
Strategic Director, Corporate
Resources

Report Contact: Nigel Gillatt
Phone: (01274) 434224
E-mail: nigel.gillatt2@bradford.gov.uk

Portfolio:
Regeneration, Planning and Transport

Overview & Scrutiny Area:
Regeneration &
Environment / Corporate

1. SUMMARY

- The Council has received a nomination to list property known as **The Crown Inn, Main Street, Addingham, Ilkley LS29 0NS** as an Asset of Community Value under the Localism Act 2011. This report considers whether the nomination and nominated asset meet the Asset of Community Value Criteria set out in the Localism Act and contains a recommendation as to whether or not the nomination should be approved.

2. BACKGROUND

- The Community Right to Bid provisions of the Localism Act 2011 came into effect on 21st September 2012. The purpose of the provisions is to allow communities time to prepare bids for land and property assessed as being of benefit to the community when those assets come up for disposal.

3. OTHER CONSIDERATIONS

3.1 The Community Right to Bid

- 3.1.1 Local community groups and parish councils are able to nominate privately and publicly owned land and property for inclusion on a list of assets of community value. The list is maintained by CBMDC which is also responsible for managing the process for determining whether a nomination of a property as an asset of community value is successful. At its meeting of 6th November 2012 the Executive resolved that Area Committee should provide a recommendation as to whether the nomination should be approved.

The listing of land or property as an Asset of Community Value has the effect of preventing owners from disposing of their listed property without first notifying the Council of their intention to sell. The notification of intention to sell triggers a six week moratorium on disposal during which local community groups and parish councils are able to express an interest in bidding for the property. If no expressions of interest are received the owner is free to dispose of his property at the end of the six week period. If an expression of interest is received the initial six week moratorium extends to six months to allow community groups and parish councils to prepare to bid for the property or to negotiate with the property owner. At the end of the six month period the owner is able to sell the property to whoever they want and by whatever means they wish. If the property is not sold within 18 months of the notification of intention to sell the disposal process must start again. Once sold the property is removed from the list.

3.1.3 The Community Right to Bid provisions do not:

- Give community groups or parish councils a right of first refusal when listed land and buildings come up for sale.
- Give community groups or a parish council the right to purchase land and property listed as assets of community value at a reduced price i.e. less than market value.

- Compel a property owner to sell to a community group or parish council. Once the procedures set out in the Act are complied with property owners are free to sell their property to whomever they wish.
- Restrict how a property owner can use their property.

3.2 Definition of an Asset of Community Value

- 3.2.1 The Act provides that land or property falls within the definition of asset of community value where its current primary use furthers the social wellbeing or social interests of the local community, **and** where it is realistic to think that this use will continue. Social interests include culture, recreation and sport. A property will also qualify when its main use in the recent past meets the definition, **and** it is realistic to think that its use may again fall within the definition within the next five years (whether or not in the same way as before).
- 3.2.2 Social interests include a) cultural interests; b) recreational interests; c) sporting interests. Wellbeing is the things that people value in their life that contributes to them reaching their potential (economic, social or environmental).
- 3.2.3 The Act sets out details of certain types of land and property which are exempt from the Community Right to Bid provisions.

3.3 Who can nominate an asset to be listed

- 3.3.1 Nominations to list an asset as being of community value can be made by:

- A local voluntary or community group that is incorporated – this means it has a separate legal status from its members.
- A local voluntary or community group that is not incorporated but has at least 21 members who appear on the electoral roll within CBMDC or a neighboring authority.
- A parish council.
- Neighboring parish councils – if a parish council borders an unparished area it may nominate asset within that area.
- Community interest groups with a local connection which has one of the following structures:
 - a) A charity.
 - b) A community interest company.
 - c) A company limited by guarantee that is non profit distributing.
 - d) An industrial provident society that is non profit distributing.

For a local group to be able to nominate it must be able to demonstrate that its activities are wholly or partly concerned with the local authority area within which the asset is located or with a neighbouring authority (which shares a boundary with Bradford).

3.4 The Nomination

- 3.4.1 The nomination application is included at Appendix 2.

- 3.4.2 Officers have assessed the nomination and have found that:

Criteria	Finding	Comment	Criteria Met?
The nominator is eligible to nominate Assets of Community Value?	Yes	The nominator is Ilkley Civic Society – registered charity no. 1092549.	Yes
Is the nominated asset exempt from listing?	No		Yes
The land and buildings are used (and in the past 5 years) to further the social wellbeing and social interests of the local community (as defined by the Localism Act 2011) and this use is not ancillary.	Yes	The asset is currently empty but a prominent landmark in the not so distant past known as a meeting place for village clubs and societies, famous for its jazz nights, weekly quizzes, games, fundraising events etc.	Yes
It is realistic to think that the building or land will continue to be used in a way which will further the social well-being and social interests of the community within the next 5 years?	Yes	<p>It is the applicant's aspiration to return the asset back to active use by raising funds and putting a structure in place to manage the asset.</p> <p>There is no reason to believe that the building will not trade as a public house again. Last planning application was submitted on 28/06/2018 with regards to refurbishment as a public house.</p>	Yes

3.4.3 Accordingly, Council's Officers have assessed that the criteria for listing have been met and recommend that **The Crown Inn** edged red on the plans attached (Appendix 1) is listed as an Asset of Community Value.

3.5 Appeals & Listing

3.5.1 Property owners (but not occupiers) may appeal against the Council's decision to list their property as an asset of community value. In the first instance the property owner should ask the Council to review its decision. If the Council upholds its decision to list, the owner may appeal to the First Tier Tribunal.

3.5.2 There is no provision within the Act for nominators to challenge a decision not to list a property or decision to remove a property from the list following a review.

However, the Council will be required to provide nominators with reasons why their application is unsuccessful or why a property has been removed from the list.

- 3.5.3 As mentioned at 3.1.3 above the listing of land or property as an Asset of Community Value does not prevent a land owner from changing the use of the listed asset. The Act provides that a listed asset can be removed from the list if the nature of the asset changes so that it is unrealistic to expect it to be used for social, sporting, environmental benefits in the near future. An example of substantial change would be the progression of development works.
- 3.5.4 The listing of an asset is not retrospective and has no effect on binding agreements for sale already in place at the date of listing.

4. FINANCIAL & RESOURCE APPRAISAL

4.1 None.

4.2 A property owner has a right to compensation for losses incurred as a result of listing.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

5.1 None

6. LEGAL APPRAISAL

6.1 Land or property may only be listed as an Asset of Community Value where it meets the criteria and definitions set out in the Localism Act 2011.

6.2 Property owners may appeal against the decision to list their property as an Asset of Community Value. In the first instance the decision to list the property will be subject to internal review within the council. If the council upholds the decision to list, the owner may appeal to the First Tier Tribunal.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

None

7.2 SUSTAINABILITY IMPLICATIONS

None.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

None

7.4 COMMUNITY SAFETY IMPLICATIONS

None

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

None

7.7 WARD IMPLICATIONS

There are no Community Safety, Trade Union or Ward implications arising out of the recommendations in this report.

7.8 AREA COMMITTEE ACTION PLAN IMPLICATIONS

(for reports to Area Committees only)

No specific implications

7.9 IMPLICATIONS FOR CORPORATE PARENTING

None

7.10 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

9.1 **Option 1:** Recommend that the Director of Corporate Resources accept the nomination on the grounds that it meets the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

9.2 **Option 2:** Recommend that the Director of Corporate Resources reject the nomination on the grounds that it does not meet the criteria and definition of an Asset of Community Value as set out in the Localism Act 2011.

10. RECOMMENDATIONS

Recommended –

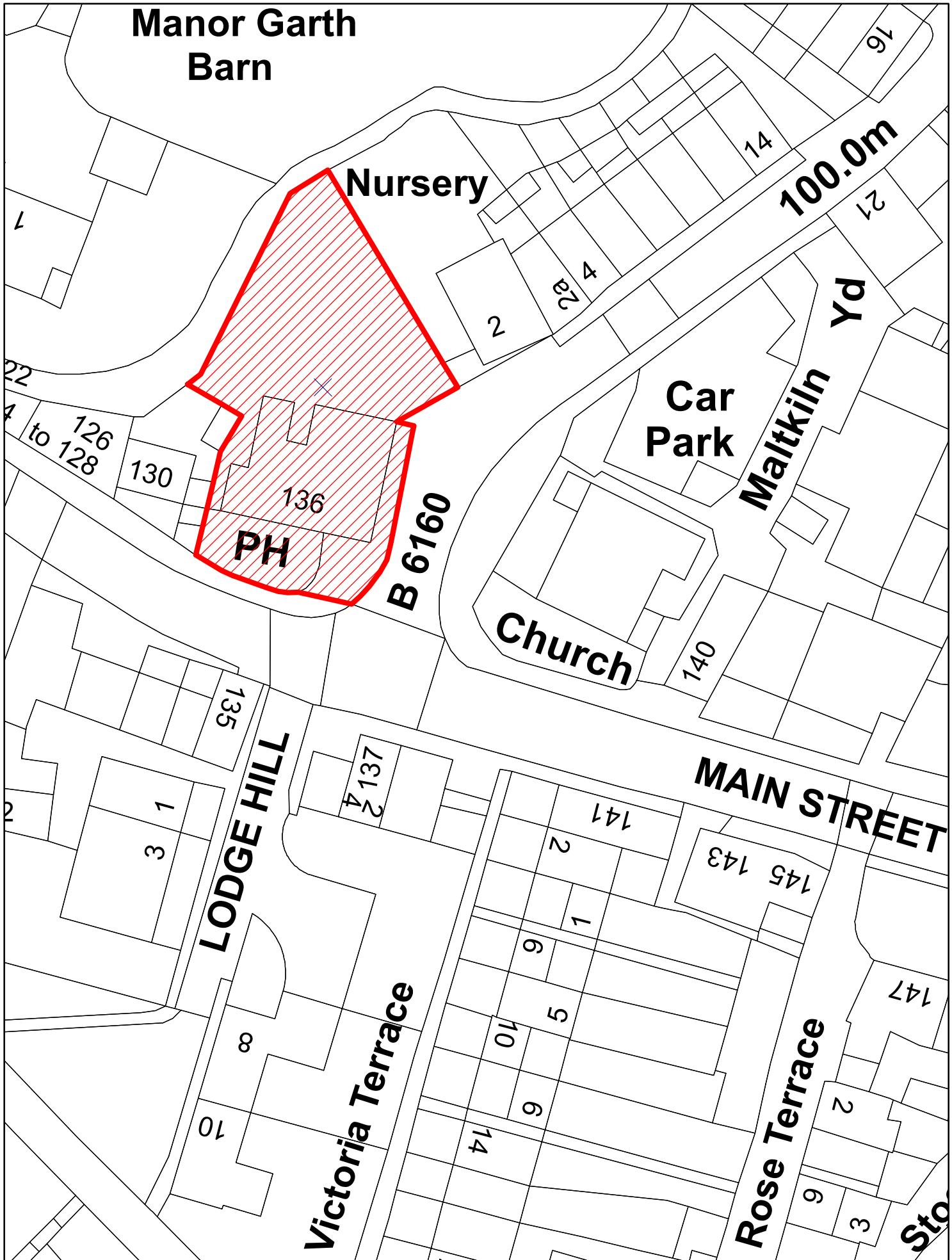
That Option 1, to recommend that the nomination of the property known as The Crown Inn, Ilkley, be approved.

11. APPENDICES

- Appendix 1 – Site Plan
- Appendix 2 – Nomination Form (redacted)

12. BACKGROUND DOCUMENTS

None



This page is intentionally left blank

The Localism Act 2011 Community Right to Bid

Application to Nominate Assets of Community Value

You will need to complete this application form if you wish to nominate an asset of community value for listing. The responses to the questions in your application will enable the Council to reach a decision about your nomination. In the event that the information you supply is insufficient to make a decision, your application will be rejected.

Before completing this application, please read the information about the Assets of Community Value provisions available on the Council website at <http://www.bradford.gov.uk/communityassets>

This information will help you to better understand whether the asset you propose to nominate meets with the definition of an 'asset of community value'. It also provides additional information about your rights to nominate and bid for assets as well as the rights of asset owners.

Your completed application should be sent, by post or email, to:

Assets of Community Value
City of Bradford Metropolitan District Council
Strategic Asset Management
1st Floor Argus Chambers,
Britannia House,
Bradford.
BD1 1HX

Nigel.Gillatt2@bradford.gov.uk.

For information, the table below summarises the assets of community value nominating and bidding process in four simple stages.

Identify an asset for nomination

If an eligible community or voluntary group thinks that a local asset meets the definition of an Asset of Community Value, they can fill in an application form and ask the Council to list the property. If the nomination meets the relevant criteria and is approved by the Council, the asset will be included on the list. The listing will last for a period of five years although the local authority has the ability to remove the asset from the list before the expiry of that period.

The owner wants to sell their asset

If the owner wants to sell their listed asset, they must notify the Council, who will then notify the community group that nominated the asset and publicise the proposed sale to the wider community. If within six weeks an eligible community interest group does not come forward, the owner is free to sell their asset for a period of eighteen months.

A designated community group wants to bid for the asset

If an eligible community interest group does express an interest in bidding for the asset, this group or groups will be granted extra time to prepare a business plan and gather the finance needed to purchase the asset. All in all, the time-frame for groups to put together their bids is six months starting from the time the asset owner informs the Council of their intention to sell the asset.

The point at which the asset is to be sold

The six month window of opportunity (known as 'full moratorium') is only for eligible community interest groups to put their business plans together and gather necessary funding. However, the asset owner may dispose of the property to (another) community interest group at a price agreed between the parties during the full moratorium. Once the six month window has expired, the asset owner is free to sell their property to who they want. They are under no obligation to sell the asset to any eligible community interest group or groups who bid to purchase the asset.



Section 1
Details of the land or building(s) that you are nominating

Please provide information which helps to clarify the exact location and extent of the asset being nominated. This could include:

- Where the land is registered, the Land Registry Title Information document and map with boundaries clearly marked in red (less than one month old). Provision of Land Registry information is not essential but it may help us to reach a decision on the nomination more quickly.
- A written description with ordinance survey location, and explaining where the boundaries lie, the approximate size and location of any building/s on the land and details of any roads bordering the site.
- A drawing or sketch map with boundaries clearly marked in red – websites which might help you in plotting boundaries include: <http://maps.google.co.uk>

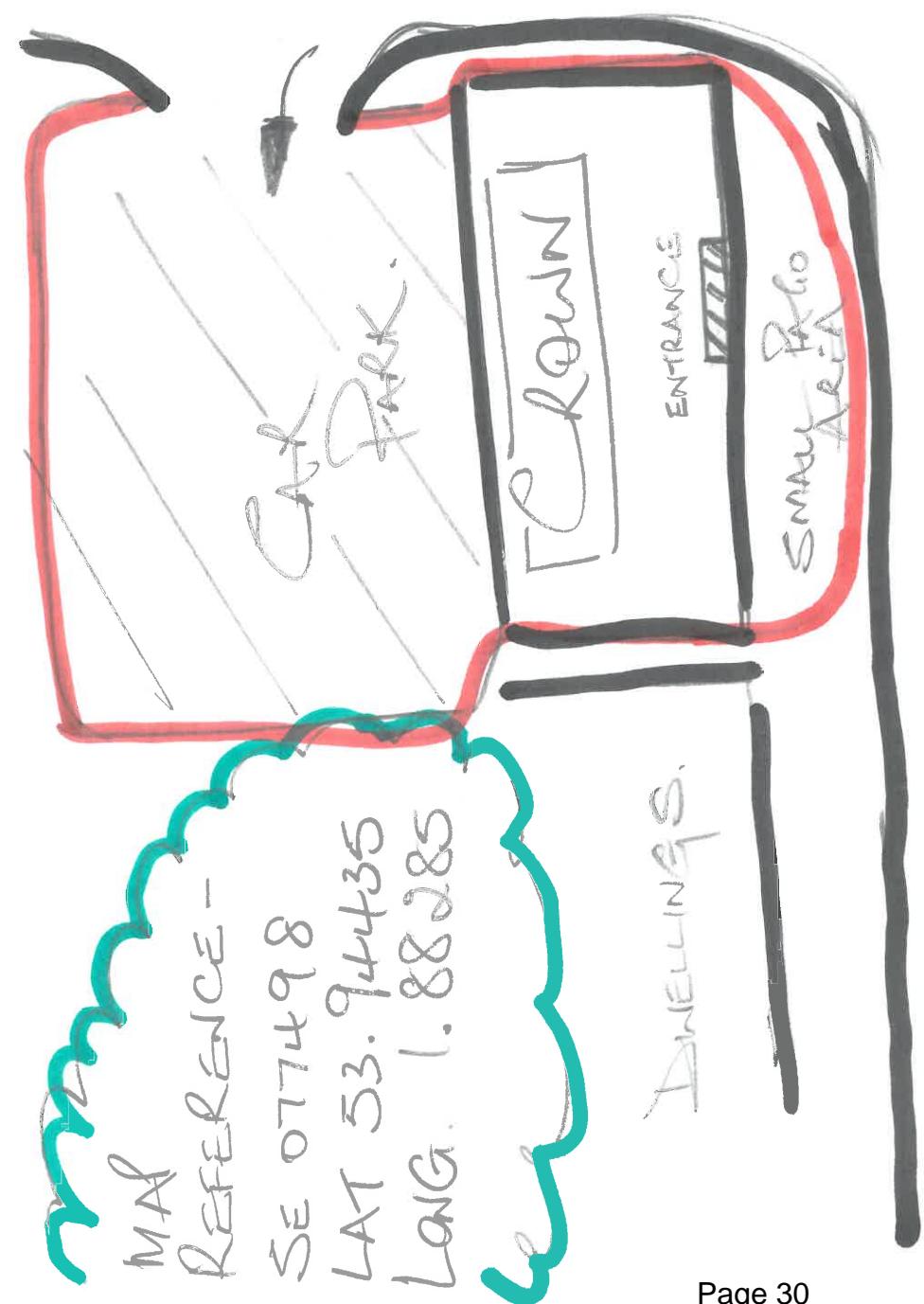
If the boundary is not clearly defined, you may be required to submit further evidence prior to your nomination application being accepted.

Name of Asset	THE CROWN INN.
Address or location of the asset	MAIN ST ADD IN GHAM ILKLEY LS29 0NS.
Description of the asset and its boundaries	PUBLIC HOUSE + CAR PARK. * SEE PLAN ATTACHED

MAP REFERENCE -
SE 077498
LAT 53.94435
LONG. 1.88285

MAIN STREET ADDITION.

N.B. RONCATT PARK AS SHOWN. THIS IS DESCRIBED BUT A FURTHER PLAN CAN BE SUPPLIED IF NECESSARY.



Section 3
About your Organisation

Please provide evidence that you are eligible to make a nomination.

Name of organisation	ADDINGTON CIVIC SOCIETY	
Organisation type	Place a cross against all those that apply	Registration number of charity and/or company (if applicable)
Neighbourhood forum		
Parish Council		
Charity	X	1009758
Community interest company		
Unincorporated body	X	1009758
Company limited by guarantee		
Industrial and provident society		

Number of members registered to vote locally (unincorporated bodies)

In the case of an unincorporated body, at least 21 of its individual members must be registered to vote locally. If relevant, please confirm the number of such members and provide the names and addresses of 21 members registered to vote locally. If they are registered to vote in the area of a neighbouring local authority, rather than in Bradford District, please confirm which area that is.

WE HAVE 380 MEMBERS (10% OF THE VILLAGE POPULATION) 21 DETAILS ATTACHED

Local connection

Your organisation must have a local connection, which means that its activities are wholly or partly concerned with the administrative area of Bradford Council or a neighbouring local authority. In some cases this will be obvious, e.g. an organisation whose activities are confined to the city. If it is not obvious, please explain what your organisation's local connection is.

WE ARE A VERY ACTIVE SOCIETY WHO WORKS HAND IN HAND WITH OUR PARISH COUNCIL & OTHER VILLAGE ORGANISATIONS FOR THE BENEFIT OF HIS MEMBERS AND INDEED THE WIDER COMMUNITY. OUR ACTIVITIES ARE WIDE DIVERSED BUT ARE CONCERNED WITH OUR VILLAGE.



Distribution of surplus funds (applicable to certain types of organisations only)

If your organisation is an unincorporated body, a company limited by guarantee, or an industrial and provident society, its rules must provide that any surplus funds are not distributed to members, but are applied wholly or partly for the benefit of the local area (i.e. within the administrative area of Bradford or a neighbouring local authority). If relevant, please confirm that this is the case, and specifically which area this applies to.

IT WOULD NOT APPLY TO THE
VILLAGE & COMMUNITY OF ADDIN GHAM

More about your organisation

What are the main aims and activities of your organisation? If your organisation isn't a registered charity or company, please provide evidence of its status such as trust deed, Articles of Association, constitution where appropriate.

4. Objects

The Society is established for the public benefit for the following objects ("Objects") in the area comprising the Parish of Addingham in the area of the Metropolitan District of Bradford ("area of benefit"):

- 4.1 To stimulate public interest, education and enjoyment in the area of benefit
- 4.2 To promote high standards of planning, design and architecture in the area of benefit
- 4.3 To promote the protection and enhancement of the historic character of the built and natural environment of the area
- 4.4 To secure the development, retention and improvement of features of general public amenity or historic or public interest in the area of benefit and to promote the preservation and conservation of local green environments in the area of benefit and more generally in Wharfedale
- 4.5 To promote and support sports and recreation facilities for the benefit of the inhabitants of the area of benefit and for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants

HOW WE TRY TO ACHIEVE THESE
"OBJECTS" IS SET OUT IN OUR
CONSTITUTION (ATTACHED) UNDER
"POWERS" SECTION 5 AND 5.1 TO 5.15.

THANKS.

Section 4

Owners and others with an interest in the building or land

Current owner(s)'s name and address	OVERALL THE - BURNING NIGHT GROUP SOUTH PARADE LEEDS LS1 5QL WHO WENT INTO ADMINISTRATION IN DEC LAST YEAR.
Current leaseholder(s) name and address	N/K.
Names and addresses of all current occupants of the land	NONE - THE PUB IS EMPTY & HAS BEEN FOR SOME TIME.

Section 5

Reasons for nomination; why you think the land or building is of community value

Please note that the following are not able to be assets of community value:-

- A building wholly used as a residence, together with land "connected with" that residence. This means adjoining land in the same ownership. Land is treated as adjoining if it is separated only by a road, railway, river or canal.
- A caravan site.
- Operational land. This is generally land belonging to the former utilities and other statutory operators.

Does the use of the asset currently further the social wellbeing or social interests* of the local community, or has it done so in the recent past? If so, how?

* These could be cultural, recreational and/or sporting interests – please say which one(s) apply.

- YES IT DOES (OR DID!). RECREATIONAL -
- PROMINENT VILLAGE LOCATION - FUNCTION WITH Busy
BUSES TO BOLTON ABBEY - POPULAR TOURIST ROUTE
- WAS A PROMINENT VILLAGE MEETING PLACE FOR MANY
VILLAGE CLUBS & SOCIETIES
- LIVES TRADITIONAL JAZZ NIGHTS WEEKLY QUIZZES, VARIED
PUB GAMES & FUND RAISING EVENTS
- FAMOUS AS 'CROWN CORNER' IN THE 2014 TOUR DE FRANCE.
- AWARD WINNING PIES!
- VENUE FOR MANY LOCAL PARTIES & KARAOKE
- Top TRIP ADVISOR RATING.
- EXCELLENT TRANSPORT LINKS.

P10

Shorling

- DARTS & POOL EVENINGS - LOCAL COMPETITIONS.
- MEETING PLACE FOR SOME LOCAL SPORTING TEAMS.
- POPULAR WITH MANY WALKERS &
CYCLISTS (HAVING FEATURED IN THE TOUR DE
FRANCE & INDEED THE TOUR OF YORKSHIRE)

Cowdray

- FORMER COACHING INN DATING BACK TO 1769
- GRADED II LISTED IN VILLAGE CONSERVATION AREA.
- "CAMRA" LISTING FOR HISTORIC INTERIOR.

PLANNED IN THE VILLAGE'S NEIGHBOURHOOD
PLAN AS AN OBJECTIVE -

"TO PROTECT AND ENHANCE THE VITALITY AND
VIABILITY OF LOCAL SCHOOLS, BUSINESSES AND
COMMUNITY FACILITIES"

THE PLAN GOES ON TO HIGHLIGHT
THAT THERE IS "A PRESUMPTION IN FAVOUR
OF THE PROTECTION OF EXISTING COMMUNITY
FACILITIES AND PUBLIC HOUSES"



City of

BRADFORD
METROPOLITAN DISTRICT COUNCIL

How could the building or land be acquired and used in future?

If it is listed as an asset of community value, community interest groups (not limited to your organisation) will get the opportunity to bid for it if it comes up for sale. Please set out how you think such a group could fund the purchase of the building or land, and how they could run it for the benefit of the community.

THE CIVIC SOCIETY HAS A MEMBERSHIP OF
JUST UNDER 400 - THE 2ND LARGEST IN YORKSHIRE.
WE HAVE ACCESS TO MANY ORGANISATIONS
PROVIDING FUNDS TO THE "MOVEMENT" AND
REGISTERED CHARITIES.

WE COULD MOBILISE THE VILLAGE TO HELP
RAISE FUNDS, BASED ON OUR VILLAGE
CONNECTIONS. WE HAVE AN ACTIVE, SUPPORTIVE
AND FINANCIALLY STRONG SOCIETY.

OUR BOARD OF TRUSTEES WOULD BE ABLE
WITH LOCAL, REGIONAL & INDEED NATIONAL (VIA
CIVIC VOICE OUR NATIONAL ORGANISATION) HELP
BE CAPABLE OF BRINGING A STRUCTURE IN
PLACE TO RUN/MANAGE A BUSINESS LIKE THIS

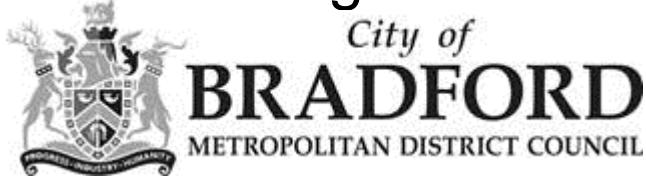
OR SIMILAR.

Section 6 Submitting your nomination

What to include

- Your organisation's constitution, Articles of Association or Trust Deed
- Your location plan of the asset that you are nominating

This page is intentionally left blank



Report of the Strategic Director, Place to the meeting of Keighley Area Committee to be held on 18 July 2019.

H

Subject:

SAFER ROADS DEVOLVED BUDGET

Summary statement:

This report seeks approval for a programme of schemes in the Keighley Area for 2019/20.

Steve Hartley
Strategic Director
(Place)

Report Contact: Simon D'Vali
Principal Engineer
Phone: (01274) 431000
E-mail: simon.dvali@bradford.gov.uk

Portfolio:

Regeneration, Planning and Transport

Overview & Scrutiny Area:

Regeneration & Environment

1. SUMMARY

- 1.1 This report seeks approval for a programme of Safer Roads schemes in the Keighley Area for 2019/20.

2. BACKGROUND

- 2.1 The West Yorkshire Transport Strategy 2040 was approved by the West Yorkshire Combined Authority (WYCA) in August 2017. In conjunction with the Strategic Economic Plan, the overarching aim of the strategy is “*...for Leeds City Region to be a globally recognised economy where good growth delivers high levels of prosperity, jobs and quality of life for everyone.*”

- 2.2 The key objectives of the strategy are:

Economy: Create a more reliable, less congested, better connected transport network.

Environment: Have a positive impact on our built and natural environment.

People and place: Put people first to create a strong sense of place.

- 2.3 In terms of Safer Roads themes, the strategy includes a specific aim to reduce road accidents, aspiring to ‘zero tolerance’ of transport-related deaths. There are also aspirations to encourage walking and cycling by improving safety.
- 2.4 The Strategy includes a casualty reduction target, similar to that first introduced within the Local Transport Plan. This equates to a 42% reduction in the number of people killed or seriously injured in road collisions (KSI) by 2027. (Using the 2016 KSI figure as a base).
- 2.5 Historically there were specific budgets for the promotion of Casualty Reduction schemes and more general Traffic Management Measures. Following a significant reduction in the level of funding, this was combined into a single funding stream. Executive devolved the budget to the Area Committees in October 2012, with a provision that 70% of the budget had to be allocated to Casualty Reduction schemes, the residual funding being available for projects prioritised by members.
- 2.6 The prioritisation of funding for Casualty Reduction schemes has been an important contributor to the continuing downward trend in casualty rates within the district. This has been achieved in partnership with other interventions including Police enforcement and Road Safety education, training and publicity activities. However, the current level of funding dictates that individual Area Committees are restricted in the scale of projects that can be prioritised. The current system also precludes the development of projects of more strategic significance or on a district-wide basis.
- 2.7 There has been a systematic addressing of locations with notable clusters of recorded traffic collisions. As such, the occurrence of collisions is becoming more sporadic and thus more difficult to target with specific area committee based interventions. Notwithstanding this it is acknowledged that there remains a safety

benefit in delivering traffic management schemes in areas where casualty rates are not necessarily high, but where there are concerns about vehicle speeds, severance or more general safety issues.

- 2.8 In order to address the issues highlighted in paragraphs 2.6 and 2.7 the following revisions to the Safer Roads budget allocation and scheme governance systems for 2018/19 onwards were approved by Executive committee on 12 June 2018:
- Establish a strategic Safer Roads budget to enable the development of larger scale schemes with road safety benefits, with the approval to promote such projects and consideration of any resulting objections being an Executive Member function.
 - Funding continues to be distributed to the Area Committees to promote Casualty Reduction schemes as a priority.
- 2.9 An element of the Safer Roads budget can also be prioritised to address community safety, access, mobility and sustainable transport issues. The determination of proposed schemes programmes takes into account the needs of all road users, including those with special mobility needs, is referred to in the body of this report.

3. OTHER CONSIDERATIONS

- 3.1 It is recommended that the Area Committee re-affirms its commitment to progressing Disabled Persons Parking Places and undertaking mobility access improvement works by again including budgets for these within the 2019/20 programme. The cost of any traffic surveys required to assess requests for traffic management measures and assist in determining future schemes programmes will also need to be met from this budget as these are now generally externally procured to maximise resources.
- 3.2 It is also suggested that the successful exercise of promoting a constituency-wide Traffic Regulation Order, to include a number of sites where minor amendments to waiting restrictions have been requested, be repeated in 2019/20. (Due to the more extensive processes involved, it would not be feasible to include any larger schemes or Residents Permit Parking Schemes within the constituency-wide Order).

4. FINANCIAL & RESOURCE APPRAISAL

- 4.1 The total Keighley Area Safer Roads budget for 2019/20 is £110,000.
- 4.2 The recommended split between casualty reduction schemes and community-based projects in the Keighley Area is £70,000 and £40,000 respectively. This is based on the suggested schemes programmes detailed in Appendices 2 and 3.

5. RISK MANAGEMENT AND GOVERNANCE ISSUES

- 5.1 A failure to follow an evidence-based approach and prioritise schemes on the basis

of casualty reduction potential would not meet with the overarching aims of the Safer Roads allocation

6. LEGAL APPRAISAL

- 6.1 There are no specific issues arising from this report. The course of action proposed is in general accordance with the Council's power as Highway Authority and Traffic Regulation Authority.

7. OTHER IMPLICATIONS

7.1 EQUALITY & DIVERSITY

Due consideration is given to Section 149 of the Equality Act 2010 when developing all Safer Roads schemes.

7.2 SUSTAINABILITY IMPLICATIONS

Safer Roads projects are designed to minimise future maintenance implications and the impact on the environment.

7.3 GREENHOUSE GAS EMISSIONS IMPACTS

The implementation of highway safety schemes and projects which encourage sustainable transport modes will potentially reduce harmful emissions.

7.4 COMMUNITY SAFETY IMPLICATIONS

The Safer Roads programme delivers a wide-range of projects including traffic calming, pedestrian crossing facilities, cycling and horse riding provision, speed limit reductions and junction improvements. Such measures, along with partnership activities, form an integral part of improving safety in local communities. Reduction of community severance and community cohesion are two positive outcomes of this programme.

7.5 HUMAN RIGHTS ACT

None

7.6 TRADE UNION

None

7.7 WARD IMPLICATIONS

Respective ward members will be involved in the development of site specific projects.

7.8 IMPLICATIONS FOR CORPORATE PARENTING

None

7.9 ISSUES ARISING FROM PRIVACY IMPACT ASSESSMENT

None

8. NOT FOR PUBLICATION DOCUMENTS

None

9. OPTIONS

- 9.1 Members may nominate alternative schemes to those recommended in Appendices 2 and/or 3 (to the same total budget value). Officers will provide appropriate advice on any suggested substitutions. Any alternative sites suggested for inclusion in Appendix 1 will be subject to justification in terms of Casualty Reduction potential.

10. RECOMMENDATIONS

- 10.1 That the Keighley Area Committee approves a programme of Casualty Reduction schemes for 2019/20 listed in Appendix 2.
- 10.2 That the Keighley Area Committee approves the proposed programme of Traffic Management schemes for 2019/20 listed in Appendix 3.
- 10.3 That the Keighley Area Committee notes the progression of Traffic Regulation Order schemes for 2018/19 listed in Appendix 4.
- 10.4 That the Keighley Area Committee approves the proposed programme of Traffic Regulation Order schemes for 2019/20 listed in Appendix 5.
- 10.5 That any Traffic Regulation Orders, or any legal procedures linked to the processing of traffic calming measures or pedestrian crossing facilities which are necessary to implement the chosen schemes be approved for processing and advertising subject to the scheme details being agreed with the local Ward Members.
- 10.6 That any valid objections to the advertised Traffic Regulation Orders, traffic calming or pedestrian facilities be submitted to this Area Committee for consideration or in the event of there being no valid objections the Traffic Regulation Orders be sealed and implemented and the traffic calming or pedestrian facilities be implemented as advertised.

11. APPENDICES

- 11.1 Appendix 1 – Keighley Casualty Reduction Schemes – previous years Capital programme schemes.
- 11.2 Appendix 2 – Keighley Casualty Reduction Schemes – recommended 2019/20 programme.

- 11.3. Appendix 3 – Keighley Traffic Management Schemes – recommended 2019/20 programme.
- 11.4. Appendix 4 – On-going list of Traffic Regulation Orders in Keighley.
- 11.5. Appendix 5 – Outstanding list of Traffic Regulation Orders in Keighley including those recommended for inclusion in 2019/20 Area-Wide Traffic Regulation Order.

12. BACKGROUND DOCUMENTS

- 12.1 Report of the Strategic Director Department of Environment and Sport to the meeting of Council Executive 9 October 2012 – Devolution to Area Committees.
- 12.2 Report of the Strategic Director Place to the meeting of Council Executive 12 June 2018 – Proposed changes to the Safer Roads budget allocation.

Keighley Area Casualty Reduction Schemes – previous years Capital programme.

LOCATION	SCHEME	CURRENT POSITION
<u>Ward 9 Craven</u>		
Bolton Road B6160, Addingham	50mph speed limit	Complete
<u>Ward 14 Ilkley</u>		
Leeds Road A65 near Ashlands Primary School	Possible reduction in speed limit and traffic measures	80% complete (Signs still to be installed)
Skipton Road, Ilkley	VAS and warning sign	Complete
A65 Skipton Road/ Church Street junction with B6382 Bolton Bridge Rd	Traffic Island/Pedestrian Refuge and signing and lining improvements	Complete
<u>Ward 15 Keighley Central</u>		
Mornington Street, Keighley	20mph zone	Complete
Luster Street / Mount Street, Keighley	Traffic Calming, one way system	Complete
Skipton Rd, Utley	Speed reduction	Complete
<u>Ward 15 Keighley Central and Ward 17 Keighley West</u>		
South Street, Keighley	Formalise parking and waiting restrictions	Complete

Keighley Area Casualty Reduction Schemes – recommended 2019/20 programme. (£70,000)

Priority List

Ward	Scheme Location	Proposal	KSI	Slight	Any Existing / Proposed Schemes	Value / Estimate
16 – Keighley East	Bradford Road, (B6265), Riddlesden	Traffic measures, gateway and possible VAS	4	12	Previous installation of a VAS	£10,000
15 – Keighley Central	Worth Way/East Parade A6035, Keighley	Traffic measures and improvements to pedestrian facilities	3	11	No	£10,000
16 – Keighley East, 17 – Keighley West, & 15 – Keighley Central	Halifax Road/South Street (A629), Keighley	Traffic Measures & upgrade of existing Zebra Crossing to a Puffin Crossing	3	10	Formalisation of parking and waiting restrictions	£35,000
17 – Keighley West & 29 - Worth Valley	Keighley Road / Oakworth Road (B6143), Keighley	Traffic measures including improvements to existing Zebra Crossing	2	10	Previous installation of a VAS	£15,000

Sub total £70,000

Reserve List

Ward	Scheme Location	Proposal	KSI	Slight	Any Existing / Proposed Schemes	Value / Estimate
9 - Craven	Bolton Road, A6034, Cringles	Reduction in speed limit and traffic measures	1	6	No	£20,000
17 – Keighley West	Ashbourne Road & Ingrow Lane, Keighley	Traffic calming and speed limit reduction	1	5	No	£30,000
29 - Worth Valley	Halifax Road (A629), Cross Roads	Traffic Measures & possible Pedestrian Crossing	1	4	No	£35,000
14 - Ilkley	Bolling Road, Ilkley	Traffic measures, signing and lining improvements with possible speed reduction	1	4	No	£25,000
17 – Keighley West	Braithwaite Avenue	Traffic measures, possible VAS's and possible speed reduction	1	3	Existing traffic calming	£25,000

Keighley Area Traffic Management Schemes – recommended 2019/20 programme. (£40,000)

WARD	LOCATION	PROPOSED SCHEME	HOW IDENTIFIED						Estimate £
			Members	N'Hood Forums	Public	Officers	Parish Council	Injury Accidents in 5 years	
9,14, 15,16, 17,29	Various	Maintenance of existing Vehicular Activated Signs (VAS)'s			Yes	Yes		N/A	5,000
	Various	Informal disabled person parking and mobility improvements			Yes	Yes		N/A	5,000
	Various	Speed and volumetric data collection using data logger units or survey enumerators				Yes		N/A	5,000
	Various	TROs/Lining schemes (see Appendices 4 & 5)	Yes	Yes	Yes	Yes	Yes	N/A	25,000
								Sub Total	£40,000

APPENDIX 4

On-going list of Traffic Regulation Orders in Keighley

Craven – Ward 9

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Status
Aynholme Drive	Addingham	Back Beck Lane	Obstructive parking	Also affects The Acres and Bolton Road	NWAAT	Public	Complete
Craven Avenue	Silsden	Craven Drive	Parking on junction		NWAAT	Public	Complete
Main Street	Addingham	Cross End Fold	Parking	Access problems for residents due to parking at the co-op store	NWAAT	Public	Complete
Old Station Way	Addingham		Parking	Request for extension to existing restriction to protect visibility	NWAAT	Public	Issued
Summerhill Lane	Steeton	Summerhill Drive	Parking	Obstruction and visibility	NWAAT	Public	Complete
Sutton Lane	Eastburn	Main Road	Parking	Junction visibility	NWAAT	Public	Complete

Ilkley – Ward 14

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Longcroft Road	Ben Rhydding		Visibility problems		NWAAT	Public	Issued
Valley Drive	Ben Rhydding	Cardan Drive	Parking	Obstruction and visibility	NWAAT	Public	Issued

**Keighley Central
– Ward 15**

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Status
Gresley Road	Keighley	Access to Nelsons Builders	Parked vehicles	Parked vehicles causing difficulties for delivery vehicles to turn into site.	NWAAT	Public	Complete
Starkie Street	Keighley	Goulbourne Street	Parking	Request for waiting restrictions	NWAAT	Business	Complete
Cooke Street	Keighley	Lawkholme Crescent	Parking	Removal of some disabled parking	Limited waiting	Cllr/ Business	Complete
Spring Gardens Lane	Keighley	Opposite The Cottage	Parking	Request for limited waiting restrictions	Limited waiting	Public	Abandoned

**Keighley East –
Ward 16**

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Gas Works Road	Keighley	Outside Tarmac	Parking		NWAAT	Business	Abandoned
Studley Close	East Morton	Full Length	Parking		NWAAT	Public	Complete

**Keighley West –
Ward 17**

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Braithwaite Avenue	Keighley	West Lane	Parking at junction	Restricted visibility	NWAAT	Public	Complete
Broomhill Avenue	Keighley	Queens Road	Parking	Parking causing sight line problems	NWAAT	Judge	Complete
South Street	Keighley	Ingrow Lane	Parking	Request to increase the limited waiting time	Limited Waiting	Business	Complete
South Street	Keighley	Rawling St	Parking	Request to introduce limited waiting time	Limited Waiting	Business	Complete

**Worth Valley –
Ward 29**

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Best Lane	Oxenhope	Lower Town	Parking at the corner	Parking causing congestion problems	NWAAT	Parish Council	Complete
Dockroyd Lane	Oakworth	Chapel Lane	Parking problems near school	Parked vehicles causing visibility problems and road safety concerns and congestion	Formalise existing School Keep Clear with a TRO	School Officer	Complete
Main Street	Stanbury		Parking	Parking problems around school	No waiting Mon-Fri 8am to 6pm	Public	Issued
Mill Lane	Oxenhope	Station Road	Parking problems	Parked vehicles causing visibility problems and road safety concerns and congestion	NWAAT	Cllr Parish Council	Complete
Station Road	Oxenhope	Waterside	Parking	Congestion adjacent to Co-op store	NWAAT / loading bay	Other	Abandoned
Mytholmes Lane	Haworth	Victoria Avenue	Junction visibility	Sight lines obstructed	NWAAT	Public / Cllr	Complete

Outstanding list of Traffic Regulation Orders in Keighley

Suggested programme for 2019-20 highlighted

Craven – Ward 9

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Aire View	Silsden	Hothfield	Speeding traffic		20mph zone	Other	23/02/16
Belton Road	Silsden	Keighley Road	Parking	Request for waiting restrictions	NWAAT	Business	08/02/19
Grange Road	Eastburn		Parking		Residents only	Public	12/3/16
Main Street	Addingham	Cross End Fold	Parking	Request to remove waiting restrictions	Revoke NWAAT	Public	22/05/19
Main Street	Addingham		Parking	Request to extend waiting restrictions	NWWAT	Metro WYCA	20/05/19
New Close Mill Fold	Silsden	Howden Road	Parking	Request for waiting restrictions	NWAAT	Public	26/04/17
North Street	Silsden	Chapel Street	Speeding and rat-running	Request for traffic measures	20mph and one way	Public	06/02/15
**Skipton Road/Thornhill Road Area	Steeton	Near Airedale Hospital	Parking	Problems caused by vehicles parking on residential streets in connection with Airedale Hospital	Residents only	Public MP	Various dates
Steeton Town Centre	Steeton	Various locations	Parking	Request for parking strategy	Various	Public	14/11/16
Thornhill Road	Steeton	Elm View	Parking	Request to extend the waiting restrictions	NWAAT	Public	24/3/19

Ilkley – Ward 14

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Ben Rhydding Drive	Ilkley	Wheatley Lane	Parking	Request to extend waiting restrictions	NWAAT	Public	28/11/18
Ben Rhydding Road	Ilkley	Wheatley Road	Parking	Request for waiting restrictions	NWAAT	Public	30/05/16
Bolling Road	Ilkley	Wheatley Avenue	HGV ban	Request to provide HGV ban to prevent lorries driving towards railway bridge	HGV ban	Public	19/06/16
Moorfield Road	Ilkley	Wheatley Lane	Parking	Request to extend waiting restrictions	NWAAT	Public Cllr	18/05/19
Queen's Road	Ilkley	Princess Road	Parking	Request to extend waiting restrictions	NWAAT	Metro WYCA	20/05/19

Page 51

Keighley Central – Ward 15

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Emily Street	Keighley	Bradford Road	Parking	Request for residents parking	Residents only	Public	07/02/19
Kensington Street	Keighley	Oakworth Road	Parking	Request for residents parking	Residents only	Public	11/04/18
Hartington Street	Keighley	Strawberry Street	Rat running	Request prohibited access	Prohibited access	Cllr	20/11/17
Spring Gardens Lane	Keighley	North Street	Parking	Request for residents parking	Residents only	Public	14/12/18
Skipton Road	Utley / Keighley	Green Head Lane	Parking	Relocation of disabled parking bay	Disabled parking	Public	26/03/18
Temple Row	Keighley	Russell Street	Parking	Request to adjust waiting restrictions	NWAAT	Public Parking Services	16/05/19

**Keighley East –
Ward 16**

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Aireworth Road	Keighley	Airevalley Road	Parking	Request for waiting restrictions	NWAAT	Business	19/02/19
Bar Lane	Riddlesden	Bradford Road	Parking	Request for residents parking	Residents only	Public	17/05/17
Chatsworth Street Area	Keighley	Dalton Lane	Parking	Request for residents parking	Residents only	Public	13/09/17
Cherry Tree Rise	Keighley	Dale View Grove	Parking	Request for waiting restrictions	NWAAT	School	21/01/19
Heath Grove	East Morton	Main Road	Parking	Request for residents parking	Residents only	Public	11/03/17
Parkwood Street	Keighley	Thwaites Brow Road	Parking	Request for waiting restrictions	NWAAT	Public	03/07/19
Ripley Street	Riddlesden	Full Length	Access only		Access only	Public	12/07/16

Page 52

**Keighley West –
Ward 17**

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Elmwood Drive/Road/Terrace	Keighley	Ingrow Lane	Parking	Request to provide waiting restrictions	NWAAT	Public	01/10/18
South Street	Keighley	Foster Road	Parking	Request to provide limited waiting	Limited waiting	Business	12/02/15

**Worth Valley -
Ward 29**

Road Name	Location	Junction with	Concern/Complaint	Notes	Type of Order	Request From	Request Date
Changegate	Haworth	North Street	Parking	Request to reduce the length of Police parking bay	Police parking	Cllr Police	01/03/19
Cold Street	Haworth	Sun Street	Parking	Request for residents only parking	Residents only	Public	12/05/17
Denholme Road	Oxenhope	Sykes Lane	Speeding traffic	Request for an extension to 20mph limit	SLO	Public Councillors	20/06/18
Holme House Lane	Oakworth		Speeding traffic	Request for a reduced speed limit	SLO	Public	29/07/17
Oldfield Lane	Oldfield		Speeding traffic	Request for a reduced speed limit	SLO	Public	17/07/17
Oakworth Road/Keighley Road	Oakworth	Gladstone Place	Parking & Visibility	Request to extend waiting restrictions	NWAAT	Public	04/07/18
Moorside Lane	Oxenhope	Moor Lane/Lee Lane	Speeding traffic	Request for an extension to 40mph limit	SLO	Cllr	10/06/19
Sun Street	Haworth	Ivy Bank Lane	Speeding problems	Request for a reduced speed limit	SLO	Public	06/09/16
Sun Street	Haworth		Parking	Request for residents only parking	Residents only	Cllr	15/03/19

** TRO to be progressed outside the Constituency-wide Traffic Regulation Order due to being a Residents Parking scheme.

